



Ref: SBV/SSSMCRI/F/OA-09

17.02.2025

**OFFER OF APPOINTMENT****Dear Ms. Jeslin D.**

On behalf of the Management, based on the recommendations of the Selection Committee, I am pleased to offer you the post of **Associate Professor** in proposed **"School of Pharmacy"** in our Sri Balaji Vidyapeeth Chennai campus- 603 108, under Sri Balaji Vidyapeeth, Puducherry.

**The following are the terms and conditions:-**

1. Salary order will be given at the time of joining in our institution.
2. Your appointment will be permanent and full time till the age permissible by Pharmacy Council of India (PCI).
3. Professional service commitment to any nursing home / hospital is not permitted during your service period in this college / hospital.
4. In the event of discontinuing the service, Three months notice will have to be given on either side or Three months salary in lieu thereof. The Management has got the right to terminate your service at any time without notice in case of any disciplinary proceedings against you during your service period.
5. You should compulsorily work for a period of one year after joining.
6. Your service is transferable to any of the institutions run by Sri Balaji Educational & Charitable Public Trust, Chennai at their discretion.
7. You are requested to bring all originals for verification and submit a set of photocopies of the following:-
  - a) Certificates supporting your educational qualification.
  - b) Registration certificates of UG / PG
  - c) Schooling certificate (SSLC / ICSE) in support of your age.
  - d) Service / Experience certificate from each college.
  - e) Relieving certificate from the previous employer.
  - f) Ten Colour (Nine Passport size and one stamp size) photographs.

We look forward to a long and mutually fruitful association with you, as "BALAJI" family.

for **Shri Sathya Sai Medical College**

and Research Institute,

**Authorized Signatory**

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